



## 2026 Service Dates & Deadlines Billing Policies & Procedures

### 2026 Service Dates

- Winter 2026 Session: January 5 - March 19
  - Save the Date: Meat Raffle Fundraiser March 14th
  - **HGR Closed/No Lessons: March 23 - April 3**
  - Save the Date: PATH Intl. CTRI Skills Clinic March 25-28
- Spring 2026 Session: April 6 - May 21
  - **HGR Closed/No Lessons: May 22-31**
- Summer 2026 Session 1: June 1 - July 2
  - **HGR Closed/No Lessons: July 6-9**
- Summer 2026 Session 2: July 13 - August 27
  - HGR Closed/No Lessons: **August 28 - September 11**
- Save the Date: 2026 Hayburner Fundraiser on Saturday, September 12th from 1-4 PM
- Fall 2026 Session 1: September 14 - November 19
  - **HGR Closed/No Lessons: November 20-29**
- Fall 2026 Encore Session 2: November 30 - December 17
  - HGR Closed/No Lessons: December 18, 2026 - January 3, 2027

### Rider Registration & Medical Releases are due the 1st of the month for the next session.

Ex: Dec. 1, 2025 is the deadline for registration for services provided January - March 2026

- Jan. 1, 2026 for services to be provided March - May 2026
- April 1, 2026 for services to be provided June 2026
- May 1, 2026 for services to be provided July - August 2026
- August 1, 2026 for services to be provided September - November 2026

### Scholarship Applications are due the 1st of the month for the following session.

Ex: Dec. 1, 2025 is the deadline for scholarship applications Winter 2026 Session: Jan - March

- Feb. 1, 2026 is the deadline for Spring 2026 Session: March - May 2026
- May 1, 2026 is the deadline for Summer 2026 Session 1: June 2026
- June 1, 2026 is the deadline for Summer 2026 Session 2: July - August 2026
- August 1, 2026 is the deadline for Fall 2026 Session 1: September - November 2026
- November 1, 2026 is the deadline for Fall 2026 Session 2: December 2026

### Scholarship grants are awarded by the 16th of the month for the following session.

- HGR's Program Coordinator will contact award recipients via email by the 16th.

### 2026 Fee Schedule

- Rider Fees from families who private pay are due the 30th and 15th of each month.
- Ozaukee & Sheboygan County CLTS & CCOP Invoices are due the 5th of each month for services provided throughout the month prior.
- Ozaukee County CCS Invoices are due the 7th of each month for services provided throughout the month prior.



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### HGR's Program Fees & Cancellation Policy

As a Premier Accredited Center of the Professional Association of Therapeutic Horsemanship (PATH) International, Heaven's Gait Ranch, Inc. is also a registered 501(c)(3) nonprofit organization. This means that while we provide quality services under the highest standards of our industry, we also strive to make them accessible to those in need. Since 2017, we've provided over 10,000 equine assisted services to individuals with special needs and disabilities, and we've remained committed to providing equine assisted services to U.S. Military Veterans at no cost to themselves.

Based on our 2025 expenses and projected budget for 2026, the actual cost per lesson at HGR is \$299.57. Through the gratitude and generosity of individuals and families, we are able to provide full sponsorships to U.S. Military Veterans enrolled in our Equine Services for Heroes program, and we are able to provide heavily subsidized lessons to individuals with special needs and disabilities enrolled in Therapeutic Riding or Equine Assisted Learning. Priority is given to those based on financial need, including those who do not qualify for or receive any funding through county services or Medicaid. Families receiving partial scholarship assistance might still pay up to \$55.00 per lesson depending on funds available.

Individuals or families with questions on how to apply for financial assistance should inquire with our Program Coordinator about the Andy Mueller Memorial Scholarship. Available funds vary by season.

### HGR's Cancellation Policy

Occasionally HGR will cancel lessons due to extreme weather or on site working conditions; participants will not be charged whenever HGR initiates a cancellation. When it's raining/snowing, alternative activities are safely planned for the day in the barn, which may include unmounted activities or telehealth, remote services. All staff come to work because they're expecting their participants to show. The lesson fee is the same whether the participant engages in mounted or unmounted activities.

**If a participant cancels within 24 hours of their scheduled lesson time, then the participant is personally charged for the lesson. This includes families who pay out of pocket, participants on scholarship, and participants funded by county agencies. We understand that health emergencies arise; however, if a participant misses three consecutive lessons, then they will lose their allotted day and time for the remainder of the session. Participants may not begin a new session with an outstanding balance from previous lessons provided or last minute cancellations initiated by the participant/family.**



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**Due Dates Dec. 2025 - Dec. 2026**

Due Date	Item(s) Due
12/1/25	<ul style="list-style-type: none"> <li>New participant Rider Registration due for enrollment in W26 session</li> <li>Current Rider confirmation for W26 session due</li> </ul>
12/11/25	<ul style="list-style-type: none"> <li>2025 Fall Session 2 concludes</li> </ul>
12/15/25	<ul style="list-style-type: none"> <li>All outstanding 2025 rider fees are due.</li> <li>Intakes for new participants joining in W26 have concluded</li> <li>W26 County Authorizations received</li> <li>2026 Authorizations approved spanning service dates of January 1 - July 30, 2026</li> </ul>
1/1/26	<ul style="list-style-type: none"> <li>Returning Rider Registration annual documents due</li> </ul>
1/5/26	<ul style="list-style-type: none"> <li>W26 session begins</li> </ul>
1/6/26	<ul style="list-style-type: none"> <li>Dec 2025 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
1/7/26	<ul style="list-style-type: none"> <li>Dec 2025 Billing due and progress notes for CCS programs</li> </ul>
1/15/26	<ul style="list-style-type: none"> <li>Payment for Private Pay families due for January session</li> </ul>
2/1/26	<ul style="list-style-type: none"> <li>New participant Rider Registration due for enrollment in Sp26 session</li> <li>Current Rider confirmation for Sp26 session due</li> </ul>
2/5/26	<ul style="list-style-type: none"> <li>Jan 2025 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
2/7/26	<ul style="list-style-type: none"> <li>Jan 2025 Billing due and progress notes for CCS programs</li> </ul>
2/26/26	<ul style="list-style-type: none"> <li>Intakes for new participants joining in Sp26 have concluded</li> <li>Final Payment for Private Pay families due for February</li> </ul>
3/5/26	<ul style="list-style-type: none"> <li>Feb 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
3/7/26	<ul style="list-style-type: none"> <li>Feb 2026 Billing due and progress notes for CCS programs</li> </ul>
3/15/25	<ul style="list-style-type: none"> <li>Final Payment for Private Pay families due for W26 Session</li> </ul>
3/19/26	<ul style="list-style-type: none"> <li>W26 session concludes</li> </ul>
3/19/26	<ul style="list-style-type: none"> <li>Confirmation of Spring participants &amp; authorizations</li> </ul>



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4/5/26	<ul style="list-style-type: none"> <li>March 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
4/6/26	<ul style="list-style-type: none"> <li>Sp26 session begins</li> </ul>
4/7/26	<ul style="list-style-type: none"> <li>March 2026 Billing due and progress notes for CCS programs</li> </ul>
4/15/26	<ul style="list-style-type: none"> <li>Payment for Private Pay families due for Sp26 session April</li> </ul>
5/1/26	<ul style="list-style-type: none"> <li>Intakes for new participants joining in Summer26 have concluded</li> </ul>
5/15/25	<ul style="list-style-type: none"> <li>Final Payment for Private Pay families due for Sp26 session May</li> </ul>
5/21/26	<ul style="list-style-type: none"> <li>Sp26 session concludes</li> </ul>
6/1/26	<ul style="list-style-type: none"> <li>Summer Session 1 begins</li> <li>Participant Rider Registration due for enrollment in Summer Session 2 (starting in July)</li> </ul>
6/5/26	<ul style="list-style-type: none"> <li>May 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
6/7/26	<ul style="list-style-type: none"> <li>May 2026 Billing due and progress notes for CCS programs</li> </ul>
6/11/26	<ul style="list-style-type: none"> <li>Intakes for new participants joining in Summer26 have concluded</li> </ul>
6/30/25	<ul style="list-style-type: none"> <li>County authorizations must be updated to reflect service dates spanning July 1, 2026 - Dec. 31, 2026</li> </ul>
6/30/25	<ul style="list-style-type: none"> <li>Final Payment for Private Pay families due for Summer Session 1: June</li> </ul>
7/2/26	<ul style="list-style-type: none"> <li>Summer Session 1 session concludes</li> </ul>
7/13/26	<ul style="list-style-type: none"> <li>Summer Session 2 begins</li> </ul>
7/5/26	<ul style="list-style-type: none"> <li>June 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
7/7/26	<ul style="list-style-type: none"> <li>June 2026 Billing due and progress notes for CCS programs</li> </ul>
7/15/26	<ul style="list-style-type: none"> <li>Payment for Private Pay families due for Summer Session 2: July</li> </ul>



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8/1/26	<ul style="list-style-type: none"> <li>New participant Rider Registration due for enrollment in Fall Session 1</li> </ul>
8/5/26	<ul style="list-style-type: none"> <li>July 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
8/7/26	<ul style="list-style-type: none"> <li>July 2026 Billing due and progress notes for CCS programs</li> </ul>
8/15/26	<ul style="list-style-type: none"> <li>Final payment due for Private Pay families Summer Session 2: August</li> </ul>
9/5/26	<ul style="list-style-type: none"> <li>August 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
9/7/26	<ul style="list-style-type: none"> <li>August 2026 Billing due and progress notes for CCS programs</li> </ul>
9/14/26	<ul style="list-style-type: none"> <li>Fall Session 1 begins</li> </ul>
9/15/26	<ul style="list-style-type: none"> <li>Payment due for Private Pay families for Fall Session 1: September</li> </ul>
10/5/26	<ul style="list-style-type: none"> <li>September 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
10/7/26	<ul style="list-style-type: none"> <li>September 2026 Billing due and progress notes for CCS programs</li> </ul>
10/15/26	<ul style="list-style-type: none"> <li>Final payment due for Private Pay families for Fall Session 1: October</li> </ul>
11/1/26	<ul style="list-style-type: none"> <li>New participant Rider Registration due for enrollment in Fall Session 2</li> </ul>
11/5/26	<ul style="list-style-type: none"> <li>October 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
11/7/26	<ul style="list-style-type: none"> <li>October 2026 Billing due and progress notes for CCS programs</li> </ul>
11/15/26	<ul style="list-style-type: none"> <li>Payment due for Private Pay families for Fall Session 2: November</li> </ul>
11/19/26	<ul style="list-style-type: none"> <li>Fall Session 1 concludes</li> </ul>
11/30/26	<ul style="list-style-type: none"> <li>Fall Encore Session 2 begins</li> </ul>
12/1/26	<ul style="list-style-type: none"> <li>Rider Registration due for enrollment in W26 session</li> <li>Updated Authorizations Required for January 1 - June 30, 2027</li> </ul>
12/5/26	<ul style="list-style-type: none"> <li>Nov 2026 County billing and progress notes due for CLTS and CCOP programs</li> </ul>
12/7/26	<ul style="list-style-type: none"> <li>Nov 2026 Billing due and progress notes for CCS programs</li> </ul>



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12/15/26	<ul style="list-style-type: none"><li>• Final balances due for Private Pay families for Fall Session 2: December</li></ul>
12/17/26	<ul style="list-style-type: none"><li>• Fall Session 2 concludes</li></ul>
12/18/26	<ul style="list-style-type: none"><li>• Intakes for new participants joining in W26 have concluded</li><li>• W27 County Authorizations received</li><li>• 2027 Authorizations approved spanning service dates of January 1 - July 30, 2027</li></ul>